

## T.W.U. 2017 CONSTITUTIONAL CONVENTION RULES

### RULE No. 1

The Convention shall convene daily at 9:15 a.m. and recess at 5 p.m., except that the Convention Chair will have the ability, at his discretion, to adjust the time for convening and recessing for the day. There shall be a recess for lunch every day, with the time for the recess set by the Chair. The Convention Chair may, with the approval of a majority of the delegates, eliminate the fifth day of the Convention or any part thereof.

### RULE No. 2

The main body of the hall shall be reserved exclusively for the delegates and the alternate delegates, except as provided in Rule No. 13f below.

### RULE No. 3

a. A delegate desiring the floor must remain at the microphone nearest his or her assigned seat until recognized by the Chair.

b. Any delegate recognized by the Chair must state his or her name and Local union number before speaking.

c. If a delegate, while speaking, is called to order, he or she shall, at the request of the Chair, remain silent until the question is decided.

d. A delegate shall be allowed to have the floor for no more than three minutes each time he or she is recognized to speak.

e. No delegate shall be allowed to speak twice on any issue until all who are desirous of speaking have had a chance to speak.

f. When a question before the convention is put to a vote, all microphones shall be cleared of all delegates in line awaiting their turn to speak.

g. The security committee shall be assigned to each floor microphone to facilitate their proper use.

H. The security committee shall at all times keep proper check on delegates and guests, and see they are seated in their proper places and that order is maintained.

### RULE No. 4

On questions coming up before the Convention, a roll call shall be taken only if thirty percent (30%) or more of the delegates request it.

### RULE No. 5

Any delegate acting on the floor in such a manner as to annoy or disrupt the proceedings of the Convention shall be reprimanded for the first offense and, for the second offense, the Chair may have his or her name stricken from the rolls of the Convention as a delegate and his or her conduct reported to his or her constituents by the Secretary of the Convention.

RULE No. 6

When a motion is made to Lay on the Table and there are any amendments pending to the original motion, the motion to Lay on the Table shall apply to the original motion and any such pending amendments.

RULE No. 7

When a motion to Lay on the Table is made, the motion shall not be put to a vote until the introducer of the original motion is given an opportunity to speak on the question.

RULE No. 8

When a Committee is prepared to report to the Convention, that report shall be heard before all resolutions that are not then pending before the Convention or are the subject of an adopted motion to Lay on the Table, except such report shall not be heard before either resolutions then pending before the Convention related to another Committee report or proceedings related to nominations or elections under Rules 13 or 14.

RULE No. 9

A motion to close debate shall always be in order, and shall be decided by a majority vote.

RULE No. 10

a. Except on roll call votes or on elections for International Elective Positions all voting shall be by voice or a show of hands, but the Chair of the Convention may call for a standing vote or a division of the house when in doubt.

b. On any roll call vote, the call shall be by individual delegates (in alphabetical order by last name) within a local. The delegates within the local with the lowest local number shall be called first; thereafter, the delegates will be called by local in ascending order by local number. A roll call vote may only be taken upon a request of thirty percent (30%) or more of the delegates.

c. The following shall determine the number of votes for a delegate in a roll call vote:

i. Where a Local sends its full complement of delegates to the Convention, each delegate from that Local shall have roll call votes equal to the sum of the number of votes accorded all delegates from that Local (meaning the sum of the number of votes accorded the delegates from that Local under the TWU Constitution, Article XI, Section 2.(c)) (the "Local Vote Number") divided by the number of delegates from that Local (under the TWU Constitution, Article XI, Section 2.(a)), even if that results in each delegate having fractional votes.

ii. Where a Local sends less than its full complement of delegates to the Convention with approval from the International Administrative Committee (under the TWU Constitution, Article XI, Section 2.(b)), each delegate from that Local shall have roll call votes equal to the Local Vote Number divided by the number of delegates sent to the Convention, even if that results in each delegate having fractional votes, but no delegate shall have more than ten (10) votes).

iii. Where a Local sends less than its full complement of delegates to the Convention without approval from the International Administrative Committee, each delegate at the Convention from that Local shall have roll call votes equal to the Local Vote Number divided by the full number of delegates the Local could have sent to the Convention under the TWU Constitution, Article XI, Section 2(a), even if that

results in each delegate having fractional votes, but no delegate shall have more than ten (10) votes).

d. Any vote or votes (including roll call votes and elections) of a delegate absent from the Convention floor during any particular vote may not be cast by that delegate or by any other delegate on that vote.

#### RULE No. 11

In all the matters not otherwise provided for in these Rules or the TWU Constitution, the Convention shall be governed by Robert's Rules of Order, except that a vote of the delegates shall in all cases be deemed final.

#### RULE No. 12

The Chair may comment and take a position on all matters that are raised before the Convention without relinquishing his/her position as Chair.

#### RULE No. 13

Nominations for International Elective Positions:

a. Nominations shall be made the morning of September 26, 2017.

b. (i) All nominations shall be made from the floor. To be nominated, the candidate must be both nominated by a delegate and receive a second by a different delegate (other than the candidate). Two or more candidates for different office may organize themselves into a slate for election. One delegate may nominate at one time a slate of candidates who have declared that they are candidates for office together. One delegate may second at one time a slate of candidates as well.

(ii) Members desiring to be nominated as a slate of candidates must do so in writing which shall include the candidates' names, the offices they seek and the Local Union of which they are a member. Any such slate nomination(s) must be submitted to the Election Committee on or before two (2) hours after the close of business of the Convention on Monday, September 25, 2017 or 7:00 p.m. local time on September 25, 2017, whichever is later.

(iii) A Candidate on such a slate(s) may accept the nomination as part of the slate(s) by submitting acceptance of nomination to the Election Committee, in writing, on or before two (2) hours after the close of business of the Convention on Monday, September 25, 2017 or 7:00 p.m. local time on September 25, 2017, whichever is later.

c. The Chairman will first ask for nomination of slates, if any, and then will ask for nomination of individual candidates, if any. Should a candidate who has been listed on a slate and has accepted the nomination, as per Rule 13 (b) (iii), decide to remove his/her name from said slate, s/he may do so provided s/he removes his/her name from the slate prior to individual nominations from the floor. Said candidate's last action shall govern. No slate can use the name of any other slate which has historically used that name. Otherwise the slate shall determine its own name.

d. Any nominee, following his/her nomination pursuant to Rule 13 b. & c. above, must accept the nomination in order to be a candidate in the election. Such acceptance may be in person or in writing, with a signature by the candidate, which may be prepared in advance of and in anticipation of the nomination. A slate candidate may accept nomination as provided in Rule 13 (b)(iii) above.

e. The candidates for the offices of International President, Executive Vice-President, Secretary - Treasurer, and Administrative Vice-Presidents may accept their nomination for office with a speech. Speeches on behalf of these candidates are also permissible, but must be given by a delegate to the convention. Only one speech will be permitted on behalf of any candidate -- by the candidate him/herself or by the selected delegate -- and only oral presentations will be permitted. The speeches are limited to three (3) minutes in length.

f. If the candidate is not a delegate and will be delivering the speech for his or her candidacy, he/she will be permitted to deliver that speech from the main body of the hall at microphone No. 1.

g. Speeches on behalf of candidates for other positions will not be permitted.

h. If only one candidate has been nominated for a given position, that candidate shall be deemed elected without the necessity of a formal vote.

i. Any and all notices, written acceptances or other written documents required by these Rules shall be delivered to the Election Committee Chairperson.

#### RULE No. 14

##### Elections for International Elective Positions:

a. Elections for International positions shall be held on September 26, 2017.

b. Each member running for office will be permitted to be a candidate for only one office during the course of the Convention elections.

c. During the election process anyone who is not a properly credentialed delegate will be cleared from the "delegate area" of the Convention floor. Rule No. 10 d applies to such votes. In accordance with the procedures provided below, the delegates may vote for the candidates for International positions by indicating a preference for a slate which they support. Alternatively, the delegates may vote for individual candidates as outlined below.

d. Voting is not conducted by secret ballot.

e. Voting will be conducted by a standing division of the house. The Election Committee shall direct delegates supporting a slate to a distinct area of the convention floor in order for the voting delegates supporting each separate slate to be tallied. Those delegates who choose not to vote for a slate, but rather choose to vote separately for candidates as individuals, will be directed to a separate distinct area of the convention floor in order for their votes to be tallied, after the delegates voting for slates are tallied.

f. A roll call vote for an election for an International position(s) shall be taken upon a request of thirty percent (30%) or more of the delegates, which request must be made by motion after the results of the initial vote of the delegates (under paragraph e. above) has been reported with regard to the election for the applicable position, and before the commencement of the election for the next position. Whether the 30% threshold has been met will be determined by a standing division of the house, during which anyone who is not a properly credentialed delegate will be cleared from the

"delegate area" on the Convention floor. Any roll call vote shall be conducted in accord with Rule No. 10 b. - d. above.

g. The following will pertain to the voting under Rule No. 14 e. or f. (as applicable). If one slate obtains a majority of votes, all candidates on that slate shall be deemed elected for the positions sought. In the event that the slate obtaining a majority of votes does not cover all positions for election, all open International elective positions will be chosen through delegate voting for each separate International position open. If no slate obtains a majority of votes, all International positions will be chosen through delegate voting for each separate International position.

h. There shall be a Nominations and Election Committee whose Chair shall serve as the Chair of the Convention during the nominations and elections process under Rules 13 and 14. No member of this Committee may be a candidate for any International elective position. This Committee shall be responsible for compiling the official list of nominations and providing the results of the elections to the Convention delegates. For any roll call vote, this Committee shall make a record of how each delegate has voted in such vote and shall make this record available both to delegates and to TWU members. The Committee may appoint one or more Committee members to generate and make available this roll call vote record, but no such appointed Committee member may be a candidate for any International elective position. The Committee shall also preserve all records of any election votes for at least one (1) year.

#### RULE No. 15

No recording or transmission is permitted of any session of the Convention or of any Delegate Committee meetings, except for the official devices used by the Transport Workers Union of America. There is one official transcript made of the Convention proceedings. Violations of this Rule shall be considered a violation under Rule 5 above, and shall be handled under the provisions of that Rule.